



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

1. Name of the Institution	D.A.V. COLLEGE
Name of the head of the Institution	Dr. Kamdev Jha
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01741220282
Mobile no.	9416112298
Registered Email	davcpehowa@gmail.com
Alternate Email	davpehowanaac2021@gmail.com
Address	Ambala Road, Pehowa
City/Town	Pehowa
State/UT	Haryana
Pincode	136128

#### 2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Anuj Kumar
Phone no/Alternate Phone no.	01741220282
Mobile no.	9416281345
Registered Email	davcpehowa@gmail.com
Alternate Email	davpehowanaac2021@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.davcpehowa.org">http://www.davcpehowa.org</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	<a href="http://www.davcpehowa.org">http://www.davcpehowa.org</a>

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.9	2003	21-Mar-2003	20-Mar-2008

<b>6. Date of Establishment of IQAC</b>	05-Jul-2013
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Yoga Day Celebration	21-Jun-2017 1	50
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sanskrit Department	seminar	Haryana Sanskrit Akademi	2018 1	18340
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1 Promote to attend the seminars and conferences among teaching staff. 2 Lectures on Human Values and Ethics. 3 CCTV Cameras installed in the college for a sense of Security. 4 Promote ICT in Teaching Learning. 5 Clean Campus and Green Campus.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To start process of new journal to be published.	Got the final approval from the RNI.
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	25-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	It is partially maintained. Online Admissions, Examinations, Issue /return of the books. The administrative office has put in use various IT resources for students admission, fee and internal assessment. Digitally notice board uses for notices and teachers on leave record. There has been paradigm shift in technology and teaching aids. Blackboard to whiteboard with wi Fi enabled. Whole college campus is wi Fi. All the computer labs equipped with latest hardware and software along with printing, scanning and photocopying machines. The college library has its own computer systems for students access the resources.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

All the programmes taught in the college are affiliated to University of Kurukshetra and hence, all departments are required to implement the syllabus prescribed by the University of Kurukshetra. The Time table committee headed by the Principal and a senior Faculty member draws up a detailed timetable which efficiently deploys the units of time for academic and co-curricular purposes as for example, theory, and practical, tutorials, ICT, value education and add-on classes thereby ensuring a balance between the different types of engagement a student is expected to participate in. The departments strive for effective curriculum delivery through a combination of time tested and innovative methods: beginning with an entry-point assessment of the student's aptitude and expectation relating to the course; and proceeding according to a set of teaching plans based on an academic calendar detailed enough to cover the available time frame, yet flexible enough to permit the changes. The teaching plans consist of detailed apportionment of the syllabus among all the Faculties of a particular department. The apportioning is done democratically through

discussion and deliberations among faculties in departmental meeting. Faculty members take utmost care to complete the syllabus in time. Tutorial/Projects, Class Tests and Internal assessments comprise the formal evaluative processes, but students are encouraged to meet faculty beyond classroom hours for doubt-clearing and curricular discussions. Extra Hours are devoted for taking remedial class after completion of internal examinations to bolster student's preparedness before University Examinations. Periodic meetings of IQAC take stock of the progress of teaching learning, among other things and meetings of the Department with Principal and parent - teacher meetings are other forums where progress of the delivery of curriculum are regularly monitored and necessary course corrections are initiated. The college is well equipped with smart class rooms, virtual class rooms, audio visual and other ICT facilities which are extensively used by teachers in day to day teaching to make delivery of the curriculum attractive to students. Interactive teaching is promoted through student's participation in group discussions, quizzes and seminars. Special lectures delivered by eminent scholars on topics related to the curriculum further enhance student's learning experience.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	01/07/2017	0	NA	NA

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Nil	01/07/2017
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Arts	01/07/2017
BCom	Commerce	01/07/2017
BSc	Non Medical	01/07/2017
BSc	Computer Science	01/07/2017
MA	English	01/07/2017
MCom	Commerce	01/07/2017
MSc	Mathematics	01/07/2017

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	01/07/2017	Nil

No file uploaded.

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Nil	Nil
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

#### Feedback Obtained

Collecting feedback from the stakeholders is the most crucial for the success of every institution. In our institute, feedback is collected from all the stakeholders by using online mechanisms. The prime aim of this feedback is to ensure that every student has access to competent and qualitative teaching which leads to vibrant academic, social and personal growth. When we collected feedback we found that most of the alumni are satisfied with the course content and admitted that the course content was rather pertinent in their jobs. The score obtained is quite satisfied. The career oriented syllabus was quite helpful for them to find out an employment soon after their graduation/post graduation. Being the most important stakeholders of the institution parent's feedback especially on curricular aspects are collected on a regular basis. Parent's feedback shows that most of the parents are satisfied with the admission procedure followed by the institution. It has also been observed that curriculum-related activities organized by the institution are fruitful to most of the students. If we talk about employers most of the employers observed that the curriculum is capable of imparting leadership qualities. Faculty being the most important person in curriculum design, implementation and development, feedback of faculty on curriculum aspects is of utmost importance. Analysis of the faculty feedback brought various aspects-that there is a shortage of digitally equipped classrooms. But most of the faculties are satisfied with the course content. Most of them have the opinion that the curriculum has the capacity to support students in their higher learning. The feedback taken from students about the present syllabus and curriculum of the college reveals the facts that the overall academic atmosphere of the college is satisfactory to most of the UG and PG students. Students observe that guidance and mentoring play a vital role in the development of their learning process. Most of them were satisfied with guidance and mentoring by the teachers in the college. Feedback plays an important role in the development and enhancement of the quality of this learning experience. Feedback from students, teachers, parents and alumni helps the college to evaluate how its service policies and make change as per stakeholders requirements. Most of the girl students suggest that there should be more girls' washroom in the college and well purified system of drinking water. All the employees in the college are satisfied with the source of provided by the college. The institution conducts student's feedback process every year to improve teaching, Infrastructure and the entire learning

experience of the students during their tenure. Thus students and other stakeholders/feedback are considered as a valuable source of information to measure their level of satisfaction. One of the missions of the organization is to continuously upgrade knowledge base of our manpower and update curriculum through these feedbacks from stakeholders to enable students to meet professional requirements and their expectations.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Arts	600	373	373
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1636	115	20	34	54

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
54	14	3	2	2	4
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has in place a formal student that is facilitated through the “Student Card System”. Under this, the college issues a student card for each student enrolled on campus. Every student has allotted a Mentor. In this process the class Mentor Mentee takes on multiple roles, in an effort to get closely acquainted with the class. For this, there are at least two such meetings, one in each term, but the interaction may be much more often, depending on the requirements of the students. Broadly, the class coordinator is responsible for 1) Managing the day to day affairs of the class. 2) Keeping an eye on the regularity of the students in the class and other discipline issues. Getting to know the family background (economics and Social) of the students and suggesting any possible assistance in this regard. 3) Maintaining the academic and personal history of the student. 4) Know the students better so as to design suitable teaching learning methodologies. 5) To identify slow and advanced learners. 6) To direct the slow learners to bridge remedial and other languages proficiency courses. 7) To direct the advanced learners to add on courses like the in house. Additional credit programme and other subject specific courses. 8) Keeping the students informed about various college activities and channelizing them to co-curricular extracurricular activities or events as per their interest and talent. 9) Noting the major milestone and the progress of the students over the years, thereby helping the students achieve her/his potential with advice for suitable careers in their areas of excellence. 10) Addressing individual student's problems or any interpersonal issues arising in the class. 11) To take first hand informal feedback from the students on the college and it's functioning. 12) Mentoring of students through trying times. In addition, the college has always provided a very

conducive and cordial ambience for an informal mentoring through the students teacher interface at various other levels. These various platforms give the student a chance to seek mentorship with respect to not just academics, but also for personal and emotional issues. Sometimes, noting the severity of the issues, the students are guided to consult experts: teachers refer the psychology department or other certified counselor at the institution's call.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1751	54	1:32

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	19	7	35	13

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Gurpreet Kaur	Associate Professor	Sirkadh kavayitri 2017 award
2017	Dr. Gurpreet Kaur	Associate Professor	Appreciation award
2018	Dr. Gurpreet Kaur	Associate Professor	Sahitya Sewa ke liye vishesh samman
2017	Dr. Kamdev Jha	Principal	Life Time Achievement Award

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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Arts	1	29/12/2017	31/05/2018

[View File](#)

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows university norms on CIE for aided subjects (except in foundation course), only external evaluation is mandatory. However many departments in the aided section evaluate students continuously through various methods, as decided by the department themselves. Internal evaluation is mandatory part of requirement from university for foundation course in aided section and for all courses in self financed and PG sections. Each department conducts continuous internal assessment in its own way. Most of the departments like Economics, Commerce, Chemistry, and Computer Science conduct class tests. In economics department, teachers are assisted by student teaching assistants that are appointed on basis of their class performance participation. In addition to this, Economics, Commerce, Accountancy and departments sometimes



conduct online Quiz by sharing information on certain free quiz conducting sites etc. on topics related to the curriculum. The English department evaluates its students through novel activities like performance, through poetry. Some departments evaluate students on the basis of their performance in group discussions Commerce, project presentation, assignments, viva M.Sc Mathematics, presentation based on research paper M.Com. In foundation course, students are also evaluated by the quality of social work they have done for a minimum of 30 hours.

#### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by the institute for undergraduate courses before commencement of every semester and consists of term dates, plans of department, tentative schedule of internal and semester -end examinations, schedules of seminar, project work, last instructional day etc. The time table for the semester examination is displayed well in advance on the college website. Internal examinations are compulsory for unaided section, and for the subject of foundation course in aided section. The time table for the same is decided and displayed by the examination committee along with head of the departments. They are displayed on college notice board and website. Work load is allocated to each faculty member well in advance as per so (University) that they could make the teaching plans. Teaching plan includes number of lectures, content of syllabus to be covered, methods of delivery etc. Every Head of the department in the institute keeps an eye on the quality of the teaching learning by -daily monitoring of teaching learning activities. Other related matter in academic calendar includes teaching plans of individual teachers, co-curricular activities conducted for subject, department, in the classroom or auditorium. Co-curricular activities include group discussions, Guest Lectures, Industrial and Educational Visits, Exhibitions by students, essay and elocution competitions, PPT Presentations on the contemporary issues in the respective subjects, projects etc. All head of the departments ensure that academic calendar is adhered to by faculty members.

### 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.davcpehowa.org>

#### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
-	MCom	commerce	17	16	94.12
<a href="#">View File</a>					

### 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.davcpehowa.org>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>Total</b>	<b>0</b>	<b>NA</b>	<b>0</b>	<b>0</b>
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>0</b>	<b>NA</b>	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>Vishvamitar Award</b>	<b>Dr. Kamdev Jha</b>	<b>Haryana Sanskrit Akadmi, Panchkula</b>	<b>Nill</b>	<b>State Level Award Given By Government of Haryana</b>
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>0</b>	<b>Nil</b>	<b>Nil</b>	<b>NA</b>	<b>NA</b>	<b>Nill</b>
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>1</b>	<b>0</b>	<b>0</b>

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>NA</b>	<b>Nill</b>

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>National</b>	<b>Hindi Department</b>	<b>2</b>	<b>1.6</b>
<b>National</b>	<b>Commerce</b>	<b>1</b>	<b>5.40</b>
<b>International</b>	<b>English</b>	<b>3</b>	<b>3.19</b>
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>Library and Information Science</b>	<b>1</b>
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

## Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	NA	NA	Nil	0	NA	Nil
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## 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	NA	NA	2017	Nil	Nil	NA
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## 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	29	Nil	Nil
Presented papers	1	20	Nil	Nil
Resource persons	3	1	4	Nil
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## 3.4 – Extension Activities

## 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Workshop on life skill	RGNYD Regional Centre Chandigarh	1	55
<a href="#">View File</a>			

## 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Inspection Committee	Member of Inspection Committee for another college under Kurukshetra University, appointed by K.U>K>	Kurukshetra University Kurukshetra	1745
<a href="#">View File</a>			

## 3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	State NSS Cell Haryana	National Integration Camp	1	3
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
State NSS Camp	5	State NSS Cell Haryana	7
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Industrial Linkage	Visits and Information exchange of faculty and students for Institution Industry Interface, Interaction, Hand on Machine Training and experimental Learning.	S.B.S. Rice Land Limited, Guhla Cheeka Road, Hamira Farm, Pehowa	15/10/2017	15/10/2017	40
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Bhagwan Parshu Ram College Kurukshetra	04/08/2017	To share Knowledge information and resources. Organize and participate in Extra Curriculum Activities, Seminars and workshops	10

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Newly Added
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	20.05	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	20259	2691269	276	55877	20535	2747146
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	01/07/2017
No file uploaded.			

### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	85	3	75	5	3	6	3	60	0
Added	0	0	0	0	0	0	0	40	0
Total	85	3	75	5	3	6	3	100	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
LMS	<a href="http://davc.bestbookbuddies.com">http://davc.bestbookbuddies.com</a>

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
15	13	3	2

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Student centric procedures and policies ensure effective desired outcomes in academics, co-curricular and extracurricular activities. The institutes are committed towards paying attention to maintenance and augmentation of infrastructure as per requirements. The principal after feedback from respective departments reviews the existing infrastructural needs. The college has a sprawling campus spread over 25 Acres including 7 Acres of covered portion. The campus has three teaching blocks for science, Commerce and Arts faculty. There is a separate administrative block, Principal Office and Library with 2 spacious reading halls. The campus has access to wi-fi connectivity and provided an eco-friendly teaching learning environment. There is a state of the Art Computer laboratory besides three smart Class Rooms. The college seminar hall has a seating capacity of 100 students. There are two stages covered and open with a seating capacity of 2000 and 5000 students respectively. The college ensures clear drinking water, sanitation and spacious parking facility for its students. The related proposals are discussed in the governing body for budget allocation and execution of the plan. The college has an online library with OPAC facilities. The library advisory committee of the college reviews the existing resources and gives suggestions. With the commencement of the session, each department submits its requirement of books which is consolidated by the librarian and put up before the principal for approval. The departments can also purchase books directly. The libraries have 81 PC's for accessing online e-resources. The faculty members and students have been issued individual login IDs and Password to access e-contents. The library has provided important links on the college website for free e-books, e-conference Alert, and various government publications. The learning management system (LMS) of the library has no. of contents of different subjects which can be accessed both in the library and in the class rooms. The requirement inventory is presented to the principal for necessary action. The purchases are made as per rules laid down by the DHE, Govt. of Haryana. All the laboratories in the college have separate computer sections where students can work to retrieve data and also for practical work. Besides in-house maintenance, the college out sources for the maintenance and calibration of equipment. The college has computer hardware Maintenance Facility (CHMF) with a Hardware Engineer. Common Room facilities encourage the students to feel at home and engage in various activities during the free periods. In order to ensure uninterrupted power supply and prevent voltage fluctuations, powerful noiseless generator and Inverters are also

installed in the college. Electricity maintenance is undertaken in-house. Meritorious and talented students of all the activities admitted free of charges and provide scholarships to these students.

<http://www.davcpehowa.org>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Scholarship	40	25000
Financial Support from Other Sources			
a) National	SC/BC/Post Matric Merit Scholarship	122	998930
b) International	-	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Swachhta Drive	27/03/2018	40	Saraswati Sarovar, Pehowa
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Personality Development	Nil	90	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
10	10	7

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

Nil	Nil	Nil	Different Organizations	12	12
<a href="#">View File</a>					

#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	89	B.A./B.COM/ B.SC N.M./ B.SC CSC / M.A. ENG / M.SC MATHS / M.COM	Arts, Commerce, Science	Higher Education Institute	M.A. Punjabi, M.Com, M.Sc Math's, M.sc Physics, M.sc Chemistry, DPED, B.Ed, M.B.A., C.A., C.S., M.Sc C.S.
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#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	1
SLET	Nil
TOFEL	13
<a href="#">View File</a>	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Blood Donation Camp	College Level	115
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### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	1st Prize	National	Nil	1	1523110013	Mohan Lal
2018	3rd Prize	National	Nil	1	1523110013	Mohan Lal
<a href="#">View File</a>						

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)



As we aware of the fact that student's participation is quite crucial for attaining the real objective of education. The students are involved in various other fields of college education like NSS, NCC, Women Cell, Cultural Activities etc. To enhance the academic capabilities of the students they are engaged in the organization and management of activities by different faculties during the session. They undertake the duties of registration of delegates, Hospitality, General Discipline etc. They are benefitted not only by the academic discussions but their managerial talent is also boosted. It is always kept in mind that the sincere and well disciplined students are selected for the purpose. The participation of female students is ensured and enhanced by the women cell. The diverse activities are organized by the cell to achieve this objective. The objectives include poetic recitation, Kavi Darbar lecture on moral values etc. The cultural activities, functions are an integral part of an institution. There is an independent cell to conduct these functions etc.

The students are selected and guided to cooperate and assist the concerned teachers whether it is talent show or youth festival organized at the college level or the events and programmes of NSS. The field of the activities of NSS is wide spread including blood donation camp, sanitation, women empowerment etc. The participation of students in NSS is considerably large as compared to other cells. There is a Youth Red Cross and as well Red Ribbon Club. There is Punjabi Sahitya Sabha also which conducts various programmes for the students of Punjabi Languages.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

**Internal Decentralization:** - The principal along with the executive Administration are given freedom to plan academic and administrative activities for the smooth conduct and continuous progress of the college both for the teaching and non teaching aspects of college functioning. IQAC has the freedom to formulate qualities policies and its implementation discussed and planned at the several meetings conducted in the year. HOD's and coordinators of departments have the freedom to plan, implement, finalize and shape activities in view of the available resources by conducting department meetings. Committee Meetings: Drawing participatory action plans, implementations and reflection on the same for improvement / innovation under the leadership of the convener. Staff Meetings: - A large number of issues are discussed during staff meetings, giving the scope for collective thinking and decision making. Faculty members have contributed in a big way in internalizing quality policy due to

openness in working at all levels and free access to the Principal.

**Participatory Management:** - The college follows the principles of Participatory Management. The defining, allotting and communicating of responsibilities happen concomitantly in the meetings conducted at various levels as listed below.

**CDC meetings:** - Reviewing college functioning, making and approving budgetary provisions, making decisions or expansion etc.

**Interaction with Parents:** -The teachers interact with parents in orientation programs, principal follows up with parents of defaulters in attendance, interact with parents of defaulters of meritorious students during prize distribution functions.

**Student's council interaction with the principal and Teachers:** - The student's council serves as a good interface between college authority and students.

**Inputs from Alumni at department level:** - Help us plan activities for the students such as industrial visits, internships and placement. Interaction with employers during placement activities and industrial visits is shared for future planning if activities courses.

**Interaction with diverse external agencies:** - Faculty members participating in various activities like seminars, orientations and refresher courses, universities, committee meetings etc, share their experiences, ideas to continuously bring about improvement in our functioning.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process is highly transparent. The college website displays all the courses and the number of seats in each course along with reservation policy for the entire category as per government norms. A helpline number is provided for any query. The college also assists students in filling online form for admissions. Post admissions the students are assisted if they wish to change the course. Anti Ragging policy is implemented in letter and spirit with the active involvement of students.
Industry Interaction / Collaboration	Students of the commerce faculty visited industries nearby. Students participated regularly in employment drive time to time conducted and invited by the nearby colleges/employment exchange.
Human Resource Management	The college conducts seminars and encourages students to involve for an effective outcome. Faculty members are encouraged to participate in orientation, seminar, workshop, refresher courses and faculty development programme. Grievance cell, Anti Ragging committee, welfare committee is working in the college for

	student's welfare.
Library, ICT and Physical Infrastructure / Instrumentation	A library, ICT, Infrastructure plays a very important role. To make the process of teaching-learning effective. The landscape of ICT in the college has broadened. Smart class rooms, seminar rooms, fully equipped library remain a top priority for college. KOHA software installed for the library work.
Research and Development	The College encourages students and Faculty for research, publications and development. Faculties present papers at various National and international Conferences. Students are also encouraged to participate in various Competitions like Quiz, Poster, Presentation etc.
Examination and Evaluation	Examinations are conducted by the college and the university per semester. Examination at college level is conducted for internal assessment and final examinations are conducted by the Kurukshetra University, Kurukshetra. The internal examination is conducted by the examination committee of the college. Evaluated answer sheets of internal exam are shown to the students and discussed with them so that they can identify their mistake and improve continuously which helped students to perform better in final examinations.
Teaching and Learning	Every year college adds something new for the teachers and students to improve their skills. Smart class facility is provided to students for better understanding of concepts. A good internet facility is provide to the teachers to check the latest in their fields well maintained Physics labs, Chemistry Labs and computer labs are available for science students and computer students. Faculties are encouraged by the principal to participate in the seminar / conferences and present paper there.
Curriculum Development	The main concern of the institution is to attain and sustain quality teaching and learning to make our student confident and capable during and on completion of the course. The curriculum is designed by the Kurukshetra University, Kurukshetra. The college encourage faculty to enrich the curriculum during the course. Revision assignments and internal

examinations also include in the curriculum.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Academic calendar prepared by the Kurukshetra University, Kurukshetra and uploaded on the college website for the current year
Administration	Student's data is stored in software through which the fee and personal information store. The college offices is fully automated and equipped with 24/07 internet connectivity. Principal is regular touch with teaching and non-teaching staff members through e-mail.
Finance and Accounts	College is using software to maintain all records of finance and accounts based on Tally.
Student Admission and Support	Online application are invited for short list on the basis of merit, reservation policy of Kurukshetra University, Kurukshetra in various U.G., P.G. Admissions procedure follows first come first serve basis among the eligible students.
Examination	Examinations forms are filled online for Semester examinations. Students are provided information regarding any change in exam schedule through e-mails or social media platforms. Reappear and Re-Evaluation exam forms are also filled online.

#### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	Nil	NA	NA	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Online	Online			1	5

	Admission Training	Admission Training	05/06/2017	05/06/2017		
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Seminar on "Haryana History"	1	24/11/2017	25/11/2017	2
Training on 'Training of Trainers of Effective Facilitation Skills'	1	04/08/2017	08/08/2017	5
"Orientation Training for NSS Programme Officers"	1	24/08/2017	31/08/2017	8
National Conference on "Applications of Mathematics in present Scenario"	1	10/11/2017	11/11/2017	2
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
19	54	12	23

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> <li>Group Insurance Scheme for all the teaching staff members</li> <li>Duty leave for teachers for attending seminar / conferences</li> <li>Water Purifier and Water Cooler is provided by the college in the Staff Room</li> <li>Pantry for teaching staff is provided in the staff room</li> </ul>	<ul style="list-style-type: none"> <li>Group Insurance Scheme for all the non-teaching staff members.</li> <li>Uniforms for supporting staff</li> <li>Facility of fee concession provided to the children of non-teaching staff by the college.</li> <li>Full computerized A/C office with internet facility for smooth working</li> </ul>	<ul style="list-style-type: none"> <li>Group Insurance scheme provided to all the students admitted in the college.</li> <li>Premium of GIS is deposited by the college</li> <li>Fee Concession for poor and deserving candidates</li> <li>Provision of payment of college fees in installments</li> <li>Scholarship from central Govt. / State Govt. is provided to SC/BC students.</li> </ul>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external audit conducted every year. Internal Audit has been appointed by DAV Managing Committee New - Delhi. CA audits the entire records on annual basis. Moreover DGHE and AG Office also appoint their Auditors for the same..

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
DAVCMC	3172722	Expenditure bills and 5 MC share
No file uploaded.		

6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Regularly teacher-parent meets to discuss about the progress of the students. Suggestion from parents academic reforms are welcomed and discussed in college meetings. Parent support to promote social responsibility among students. The feedback of parents is used to improve the teaching learning process.

6.5.3 – Development programmes for support staff (at least three)

The supports staff is encouraged to acquire update computer literacy in the college and varies workshops are conducted for them from time to time in the college. The support staff is also encouraged to get high degree of their qualifications.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. More Smart Class rooms to be established. 2. initiate faculty to participate in seminars, conferences, writing articles. 3. green campus drive.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Ban of single	01/07/2017	01/07/2017	31/05/2018	1754

	plastic use in college campus				
2017	Energy conservation	01/07/2017	01/07/2017	31/05/2018	1754
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A seminar on the topic about crime against women by women cell	11/08/2017	11/08/2017	45	32
A training workshop on "Mehndi" by women cell	11/09/2017	13/09/2017	86	36
A talk on female Foeticide organized by the department of women cell	09/10/2017	09/10/2017	58	28
Rangoli competition on the occasion of Punjabi Kavi Darbar by women cell	31/10/2017	31/10/2017	60	48
A workshop on our custom by women cell	09/01/2018	09/01/2018	22	9
A talk about the impact of western culture. Debate on the occasion of Valentine Day by women cell	12/02/2018	12/02/2018	72	45
A talk on women empowerment by women cell	11/03/2018	11/03/2018	32	25
Different Aspects of	08/03/2018	08/03/2018	27	16

women's life on international women day by women cell				
Sports Competition for Women by women Cell	27/03/2018	27/03/2018	52	65

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of Power requirement of the University met by The Renewable energy source. College girl's toilet, use of sanitary Napkin incinerator for environmental sustainability. A true programme was organized by N.S.S. Volunteers in college campus. Saplings were also distributor among the society person. Percentage of energy : - 20

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	1
Braille Software/facilities	No	Nill
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	No	Nill
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	Nill	02/10/2017	1	Gandhi Jayanti	Swatch Bharat	35
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Ethics	01/07/2017	The Code of Ethics aim to build and maintain high professional and ethical standards among



		<p>the members of college community. The IQAC of the college ensures that there should be continuous lectures on Human Values and Professional Ethics in college premises. The college seeks to promote highest degree of integrity and standards in scientific scholarly and professional activities in addition to the ethical and social values. Ethical issues imparts in students through all college activities i.e. from research, education, cultural activities, NSS, NCC etc.</p>
College Prospectus	07/06/2017	<p>The college prospectus provide information about the available courses, the staff, the campus, special facilities (NSS, NCC, Cultural activities etc.), including advice on how to apply and the benefits of admission in the college. It also provides necessary information regarding admission, fee structure and objectives to all the stake holders. The college three undergraduate degree courses, three post graduate degree courses. The college prospectus was printed also uploaded on the college website for the session 2017-18 in the month of June 2017.</p>
College Website	07/06/2017	<p>Our college website "www.davcpehowa.org" has all important information about college infrastructure and activities. It also displays photographs of college's curricular, co-curricular and extra curricular activities.</p>

Visitor Diary	01/07/2017	The college also maintains a Visitor's Diary in Principal Office which started in February 2011 wherein the invited esteemed guests /visitors pen their opinions / observations about the college. Their valuable feedback and appreciation impel us to improvise and move forward.
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#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Delivered a Lecture on the Teachings of Shri Guru Granth Sahib J	15/09/2017	15/09/2017	78
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

D.A.V. College, Pehowa consistently running to discover new ways to establish pollution free environment. • With this objective, the college has huge well-maintained lawns and garden to absorb carbon emission. • Seminars and workshops are organized on regular basis to educate about environment and sustainable development. • At the Hawan, the college ensures that the packaging of Prasad is made of eco-friendly material which is recyclable. • Computers are used for various administrative and academic to overcome the use of paperwork and hence make the environment eco-friendly. • Tree plantation drives and eco- awareness programmes are organized in the college to generate environmental consciousness among the students. • LED lamps and bulbs are used for energy conservation in the college campus. • Use of Sanitary Napkin Incinerator in College premises. • It is a practice to invite guests for planting a sapling on the campus on their visit to the college.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

D.A.V. College a premier educational institutional, is situated in district kurukshetra at pehowa. It is an important sacred Hindu pilgrimage site, related to Krishna and Mahabharta, with in the 48 Kos Parikrama of Kurukshetra. The Hindu genealogy registers at Pehowa, Haryana are kept here at the Pruthudak Tirath on the bank of Saraswati river. Best Practices 1: -To promote life skill and awareness about Environment. Academic excellence alone cannot provide the ability for a comprehensive management of life. Some other skills can also help in overall development among the students. The college identifies the pertinent issue and dedicates exclusive attention to address it. The college aware students to keep environment healthy for better life. The college maintains a smoke free and vehicle free campus. The college fraternity pledged, "Say no to fire crackers", to maintain clean air and healthy environmental and motivate other to observe green deepwali. Objectives: - The college provides creative opportunity to students by way of college publication, digital social platform like facebook and Instagram. The college has its own website. These mediums are used by the student to contribute their opinions, ideas, and suggestions observations. Objectives of Environment Consciousness: - To instill environment

consciousness among students. To make the students realize the consequences of climate change and global warming. The Practice environment education is part of our curriculum. Our student's understand the value of dividend derived from clean and green environment. The college has various societies for implementing various green initiatives viz, NSS, NCC, Women Cell to boost up students engagement and participation in various awareness drives. Energy conservation club play a dynamic role in awakening and involving masses in various energy conservation practices like use of LED Bulbs, Tree Plantation, Displaying instruction and writing slogans in the campus and outside as well. Energy and green audits are also a regular feature of the college. All conventional lights in the portals of the institution have been replaced by LED bulbs. Best Practice 2: - 1. Title of the Practice: - Health and Hygiene Consciousness: - In institution students are our futures, the need of the hour is to invest in their health and education so that the future of the nation and world is salubrious and progressive. In order to provide a healthy body and sound mind to our students, we have planned to lay more focus on enhancing the health and hygiene of our students because it is well said that 2. Our students because it is well said that "sound mind lives in sound body". Objectives of the Practice: - The aim of spreading this consciousness is that students are made aware about the advantage of good health. It also helps the students in keeping their body healthy and the space where they live and work is made clean and germ-free. Good hygiene helps prevent spreading germs and thus prevent illness. Our college has adopted multifarious practices leading to the health and hygiene of the students. Maintaining neat and clean toilets, guest lectures on managing stress, talks on health and happiness. Organization sports meet and other sports competitions, NCC, NSS campus in the campus, Yoga Classes in the campus are also organized time to time. International Yoga day is also celebrated in the college. Teacher motivate the students to take part in declamation contest, Quiz Competition, Poetic recitation, on the spot painting, slogan writing, rallies etc in order to ensure their holistic growth. Use of polythene is also prohibited in the campus. Keeping the health of the students and staff at the priority, thermal scanners and hand sanitizers are also being used in the current scenario. Various educational tours and excursion tours are also arranged for the students for both recreation and learning purposes. Difficulties faced: Due to limited reaching days in semester system, sometimes it is difficult for the students to take part in all such activities with full enthusiasm. Impact of Practice: - Due to continuous awareness programme the whole community in the college is highly hygiene consciousness. All make efforts to keep the campus clean and green and whenever any deviation is observed it is immediately attended. Not only our students become hygiene ambassadors and applying these practices in their villages and localities. Hence it has become a mass movement. The students organize talks on various hygiene practices in their neighborhood. The resources are met by the college itself.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.davcpehowa.org>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Yagyashala- Being a town from the era of Mahabharata, Pehowa is a religious place in which Prithudak Teerth and Saraswati temple are located where hawania an integral part of routine life. Hawan has been a part of an individual or social ritual since the Vedic times. When the ritual fire - the divine Agni, the god of fire and the messenger of gods - was deployed in a Hawan, mantras

were chanted. The hymns and songs sung and oblations offered into the fire were a form of hospitality towards the Vedic gods. The offerings were believed to be carried by Agni to the gods, the gods in return were expected to grant boons and benedictions, and thus the ritual served as a means of spiritual exchange between gods and human beings. Hawan carry a lot of significance not only for individuals performing and participating in it but also for the purification of mind and environment. To meet this purpose and standing by the ideology of Mahatma Hansraj and DAV philosophy, a Yagyashala has been built up in the campus in 2013inaugurated by Principal Dr. kamdev Jha, to inculcate peace and moral values among students. To mark the beginning of every new academic session, Hawan is conducted to enrich the students with vedic philosophy. Hawan are performed regularly on occasion such as birthdays of staff members so as to inculcate a holistic approach in the overall functioning of the institution. Along with principal, teaching and non-teaching staff, students also present during the Hawan. The Hawan concluded with "Gayatri-Mantra"and distribution of "Prashad".

Provide the weblink of the institution

<http://www.davcpehowa.org>

## 8.Future Plans of Actions for Next Academic Year

Keeping in view the mission and vision of the Institution and establishing a benchmark the college proposes to undertake and implement effectively several endeavors covering aspects including curriculum, Teaching-Learning Evaluation, Infrastructure etc. The college proposes its own research to start process of journal to be published. There is a dive need for construction of washrooms for the students and staff. A proposal is being finalized regarding the same. We are committed towards ensuring a safe and hygienic campus for our students and staff. In order to inculcate a feeling of students with inappropriate behavior on the campus. The college proposes to CCTV cameras at important points on the campus. The college proposes to effectively and creatively implement the university academic calendar along with the proposed activity schedule of various departments. The college proposes to make routine regular creature focusing upon continuous evaluation of process and outcomes. The college proposes to organize regular guest lectures, competitions among the students upon inculcating the spirit and essence of women empowerment. The college is committed towards energy conservation by formulation of a power audio mechanism. The college keeping in view the threat of global warming and climate change is committed towards ensuring a Clean, Green and Polythene free Campus. To ensure accuracy of information and Evaluation the college proposes to set up a coordination committee for staff and students. The college is committed to streamline its functioning and efficiency through performance and Financial Audit by DAVCMC, New Delhi, and Academic audit by Academicians Green Audit by concerning experts Workshop for students on skill development Programme. We propose to organize more Awareness programme on Entrepreneurship for Students. There is a Proposal for financial assistance from the Government department/Societies for organization of seminars besides Organization of more Seminars/Workshops on Use of ICT in Quality Teaching Learning and Research Methodology for quality research work. We proposed to have a Dedicated Software for library along with more ICT enabled class-rooms. Preparing for NAAC -2 Cycle is one of our most cherished endeavours during the future plan formulation for the year 2017-2018. We are committed towards ensuring enhanced quality of academic programs. We plan to organize variety of co-curricular activities for holistic development of students in present competitive world. To Organize State and national level tournaments in sports is another agenda on the future plans of the college.