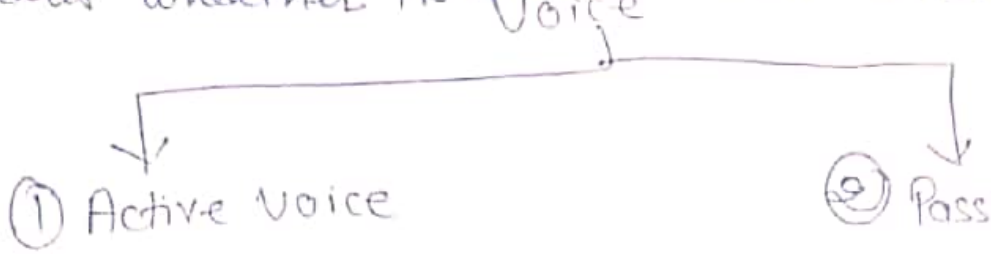
① 

# Voice

In traditional grammar, voice is the quality of verb that indicates whether its subject acts or is acted upon.




① **Active voice** ⇒ A verb is said to be in the active voice when its form shows that the person or thing denoted by the subject does some thing. For example:

I help my friend

He doesnot helpme

② **Passive voice** ⇒ A verb is said to be in passive voice when its form shows that something is done to the person or thing denoted by the subject. for example:

My friend is helped by me.

A letter is not being written by me.

I am not being loved by her.

You are not being helped by us.

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## (i) Passive voice of present indefinite tense

### (A) Affirmative Sentences

Structure: Sub. + is/am/are + V3 + other words

| Active | Passive |
|---|---|
| I write a letter | A letter is written by me |
| They eat apples | Apples are eaten by them |

### (B) Negative Sentences

Structure: S + is/are/am + not + V3 + other words

| | |
|---|---|
| I donot write a letter | A letter is not written by me |
| She doesnot love me | I am not loved by her |
| They donot eat apples | Apples are not eaten by them |

### (C) Interrogative Sentences:

Structure: Is/Am/Are + S + V3 + other words?

| | |
|---|---|
| Do I write a letter? | Is a letter written by me? |
| Does she love me? | Am I loved by her? |
| Do they eat apples? | Are apples eaten by them? |

P.T.O.

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(ii) Passive voice of present continuous tense ③

(i) ~~Affirmative sentence~~

Structure: S + is/are/am + being + $V^3$ + other words

S + is/are/am + not + being + $V^3$ + other words

Is/Am/Are + S + being + $V^3$ + other words?

| Active | Passive |
|---|---|
| I am writing a letter. | A letter is not being written by me. |
| She is not loving me | I am not being loved by her |
| They are not eating apples | Apples are not being eaten by them |
| Am I writing a letter? | Is a letter being written by me? |

(iii) Passive voice of present perfect tenses

Structure: Sub. + has/have + been + $V^3$ + other words

Sub. + has/have + not + been + $V^3$ + other words

Has/Have + S + been + $V^3$ + other words?

| | |
|---|---|
| I have written a letter | A letter has been written by me. |
| She has loved me. | I have been loved by her. |
| I have not written a letter. | A letter has not been written by me. |
| Have I written a letter? | Has a letter been written by me? |

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(i) Passive Voice of Past Indefinite Tense

Structure: Sub. + was/were + $V^3$ + other words

Sub. + was/were + not + $V^3$ + other words

Was/were + Sub. + $V^3$ + other words?

| Active | Passive |
|---|---|
| I wrote a letter | A letter was written by me. |
| we helped you | You were helped by us |
| I did not write a letter | A letter was not written by me. |
| She did not love me | I was not loved by her |
| They did not eat apples | Apples were not eaten by them. |
| Did he write a letter? | Was a letter written by him? |
| Did we help you? | Were you helped by us? |

(ii) Passive Voice of Past Continuous Tense

Structure: Sub. + was/were + being + $V^3$ + other words

Sub. + was/were + not + being + $V^3$ + other words

Was/were + Sub. + being + $V^3$ + other words?

| Active | Passive |
|---|---|
| I was writing a letter | A letter was being written by me |
| They were eating ~~letter~~ apples | Apples were being eaten by them |
| I was not writing a letter | A letter was not being written by me |
| Was he writing a letter? | Was a letter being written by me? |
| Were we helping you? | were you being helped by us? |

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(iii) Passive voice of past perfect tense (3)

Structure: Sub. + had + been + $V^3$ + other words
Sub. + had + not + been + $V^3$ + other words
Had + S + been + $V^3$ + other words?

| Active | Passive |
|---|---|
| I had written a letter | A letter had been written by me. |
| She had loved me. | I had been loved by her. |
| They had eaten apples. | Apples had been eaten by them. |
| I had not written a letter | A letter had not been written by me. |
| She had not loved me. | I had not been loved by her. |
| Had I written a letter? | Had a letter written by me? |

(i) Passive voice of future indefinite tense

Structure: Sub. + shall/will + be + $V^3$ other words
Sub. + shall/will + not + be + $V^3$ + other words
Shall/will + Sub. + be + $V^3$ + other words?

| | |
|---|---|
| I shall write a letter | A letter will be written by me. |
| They will eat mangoes | Mangoes will be eaten by them |
| I shall not write a letter | A letter will not be written by me. |
| Will she hate me? | Shall I be hated by her? |

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